

MINUTES 76th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING		Meeting No:	76
Location:	Meeting was in person with some contributions by video link	Date held: 28 th June 2022	Doc Revision:	Approved

ATTENDEES

BOARD CHAIRMAN	Gareth Llewellyn
BOARD MEMBERS	Joe O'Mahony
	Seamus Neely
	Mary O'Donovan
	Patricia O'Shea
	Damien Ó Tuama
	Des Kenny
	Peter Walsh (CEO)
	Colette Byrne
	Aebhric McGibney
	Aidan Skelly
ARC CHAIRMAN	Aidan Horan – <i>Item 2</i>
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Marie Mulvany (Executive Assistant)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
PRESENTERS	Pat Maher (Director of Network Management) – <i>Item 6</i>
	Seán O'Neill (Director of Communications) – <i>Items 3 & 6</i>
	Kelly McCarthy (Assurance and Performance Reporting Manager) – <i>Item 3</i>
	Cathal Masterson (Director of Commercial Operations) – <i>Item 4</i>
	Lynne Chaloner (Head of Financial Management) – <i>Item 5</i>
	Geraldine Fitzpatrick (Head of Roads Capital Programmes) – <i>Item 5</i>

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1.0 CONFLICTS OF INTEREST

None.

2.0 COMMITTEE UPDATES

Strategy Committee

The Chairman reported that the following matters were considered by the Committee:

- Luas Finglas extension – this will be a 4km extension to the existing line, with 4 stops. The project will extend the LUAS catchment and remove 10,000 car trips leaving more road space available for buses and active travel. The earliest possible commencement of service is 2028. The NDP currently allows for construction start in 2031 which would result in commencement of service in 2035.
- DoT's EV charging infrastructure Strategy. Points of note within the strategy are that infrastructure has to be built out ahead of demand. There are 2400 charging sites at present and this is insufficient. Home charging will be a significant part of the solution with up to 80% of charging anticipated to occur at home. The inter-urban offering will also be important. 200k EVs anticipated by 2025 rising to 1m by 2030. ZEVI is to be established in July 2022 by DOT with functions for TII.

Audit and Risk Committee:

The Chairman reported that the following matters were considered by the Committee:

- The Chairman acknowledged the contribution of Aidan Skelly to the business of the committee during his time on the ARC and congratulated him on his proposed appointment as Strategy Committee chair.
- The committee received a risk management update, including risk trends and the top 5 ERR risks.
- The audit is complete and, although the management letter has not been received, a clean certificate is expected and the CAAG was complimentary of TII engagement in the process. Some minor amendments to the financial statements are required but nothing substantial and the committee recommends the financial statements for sign off by the Board subject to minor modifications.
- The committee considered some outstanding IA recommendations and received an update on progress to completion. The committee considered how matters might be closed out where they have moved on since recommendations were made and further consideration will be given to this.
- The committee received an update on eFlow.
- The committee received details of a tool to be rolled out in coming months to manage phishing simulations. Work is also underway through EY for the Phase 1 assessment of a cyber security framework for TII.

3.0 GOVERNANCE & LEGAL/RISK

- The Board **approved** the appointment of Aidan Skelly as Strategy Committee Chair.
- The Board **noted** the contracts valued at over €50k executed by TII in May.
- Kelly McCarthy presented proposals for additional key performance indicators for TII for 2022. The Board **approved** the proposed indicators, noting that further can be added for next year and this should be brought back in November for consideration. Some suggestions for evaluation as suitable indicators included climate action (depending on government guidance), customer satisfaction (ease of toll payment interaction), MetroLink, park & ride, no lost time to disputes, attendance patterns, and culture.

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- The Board **approved** the revised terms of reference for the Sub-committee on CEO Performance & Support with the amendment that the 360 review scope should be agreed in consultation with the committee. It was noted that a DOT reviewer at Assistant Secretary grade or higher would be appropriate for the DOT input to the process.
- Seán O’Neill presented the Annual Report for 2021 to the Board. The Board **approved** the Annual Report. Seán provided a communications update.
- Audrey Keogh presented the Financial & Governance Statements to the Board. The Board **approved** the statements subject to some minor amendments to be made to biographies.
- The Board **approved** the acceptance of appointment by Declan Wylde of the position of Vice-Chairperson of the Cyber Security Committee of the UITP.

4.0 PRESENTATION – EV CHARGING INFRASTRUCTURE AND ZEVI – VISION & APPROACH

Cathal Masterson presented to the Board. The Chairman suggested that a RACI by stakeholder organisation is required so that the Board can understand the respective roles. Cathal noted that TII would like the DOT to take the lead in this through ZEVI.

It was also noted that engagement with ESB and the Energy Regulator will be critical.

An Bord Pleanála has 22-25 windfarm projects coming in and Eirgrid have approx. 40 projects in delivery. The infrastructure to bring power back to a central point does not exist and storage is an issue.

Rachel Cahill outlined engagement with DOT to date, including plans for ZEVI which will pass to TII in 2-3 years. DOT has established a cross agency advisory group. It was noted by the Board that TII should not have a delivery responsibility and needs to manage expectations of the role the organisation will play. The Board stated that the provision of EV charging infrastructure must be equitable.

The Executive is to decide when this matter is to come back to the Board again.

5.1

[REDACTED]

5.2 PRESENTATION – ROADS & GREENWAYS CAPITAL PROGRAMME ALLOCATION CHANGES

The Board received mid-year forecasts of expenditure outturns for 2022. National Road projects, programmes and operations forecast full utilisation of available funds. Expenditure on Greenway projects is forecast to outturn at €12 to €17 million below the DoT allocation of €57 million. The Board received a Greenway Delivery Risk Assessment report which outlined the impediments to delivery and the basis for the outturn forecast. The Greenway Delivery Risk Assessment report was provided to the Greenway & Roads Monitoring Committee on 16 June.

The Board approved changes to national road grant allocations. The changes were resultant from Roadbridge’s Receivership and are compliant with the requirements of Department of Transport’s letter of 25 April 2022.

6.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive presented the CEO Report to the Board which included the following sub-reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services

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- Professional Services
- Corporate Services

Pat Maher presented the Network Management Quarterly Report. He highlighted network resilience, asset management and climate change adaptation as areas in which he is collaborating with rail colleagues in Commercial Operations. It was noted that these are areas in which other organisations can model scenarios for climate change and TII can use this information to look ahead at asset management on a more strategic basis.

Patricia O’Shea briefly left the meeting while an update was being given on engagement with daa to facilitate MetroLink.

The Board noted the following performance or risk issues in the CEO’s report, along with actions or mitigations arising:

Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
[REDACTED]	[REDACTED]	[REDACTED]
N21 Foynes to Limerick	A decision of ABP is now expected on 30 th June. It appears increasingly unlikely that construction of the Adare Bypass section can be completed in advance of the Ryder Cup in 2027.	CEO to write to Sec Gen to advise of the likelihood of delivering the Adare Bypass element in advance of the 2027 Ryder Cup in Adare Manor. This will allow for onward briefing of stakeholders.
Greenways	The impact of judicial review applications of the planning approval process is a source of extraordinarily long delay and is impacting on the timescale for delivery of the Greenways programme.	A report assessing the risk of delivery of greenway projects has been compiled by TII and was issued to the DOT in advance of the Roads & Greenways Monitoring Group meeting of 16 June.
Safety	There were no reportable accidents in the period.	
LRV availability	Following one week of return to full AM Peak Vehicle Requirement on the red line at the end of May, Transdev again reduced service levels due to availability issues while trams undergo intensive ‘D exams’.	Service level deductions will be applied to Transdev operating payments where the full timetable is not delivered. TII is closely monitoring Transdev’s remediation plan.
Inflation and Contractual Claims	The GCCC announced a mechanism to deal with inflation under the public works form of contract.	The extent to which this will impact on TII programmes remains to be seen but indications are that contractors are progressing the delivery of

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			works although the payments will not fully address inflation impacts.
	Anti-social behaviour	Significant incidences of ASB and vandalism were experienced by a company running a replacement bus service during rail renewal works in Tallaght in May. The company has indicated that it may not be able to provide the service in the future.	TII is monitoring the situation closely as this could have a negative impact for customers during future rail replacement programmes.
	M50 Dynamic Traffic Management Project	TII awaits enactment of the necessary legislation which may now be in September.	TII continues to engage with the Office of the AG and DOT to secure this legislation and to address possible gaps in legislation around use of CCTV cameras by TII
8.0	FINANCIAL PERFORMANCE MONTHLY REPORT		
	Audrey Keogh presented the report. [REDACTED]		
9.0	TII SAFETY AND HEALTH PERFORMANCE REPORT/LUAS SAFETY		
	Taken as read.		
10.0	MINUTES OF PREVIOUS BOARD MEETING		
	The Minutes of the previous Board meeting 24 th May 2022 were approved.		
11.0	MATTERS ARISING		
	The progress of Matters Arising was noted by the Board. There was a general discussion around what the Board requires under item 2 on the current list which has been there since January. It was agreed that this matter should come back before Q4 and should cover (a) the Climate Action Roadmap and (b) details of what might be included in reporting by TII in compliance with Chapter 9 of the Climate Action Plan.		
12.0	ANY OTHER BUSINESS		
	The Board expressed thanks to Joe O'Mahony for his long service to the Board and Strategy Committee, of which he was Chair. Joe thanked the Board and Executive for the time he had spent working with NRA, RPA and TII Boards.		
13.0	PRIVATE BOARD DISCUSSION		
	None.		

Signed by _____

Chairman

Date: _____